



EXECUTIVE RESEARCH CONSULTING - INTERNSHIP

REF. No. 1090

About us

We are a leading international recruitment company for finance professionals and experienced auditors. Since its inception, the company has established a strong presence in many key markets for financial recruitment, introducing candidates to financial services institutions and industrial companies throughout Europe, the Americas, Asia and MEA, with particularly extensive coverage within Germany.

Number of employees

5

Tasks

- Design and implement overall recruitment strategies
- Develop and update job descriptions and job specifications
- Perform job and task analysis to document job requirements and objectives
- Assist Recruitment Managers in the sourcing and screening of suitable candidates by using various selection methods such as databases and professional networking sites
- Develop abilities to assess an applicant's skillset, soft skills, experience and aptitudes

Skills needed

- Undergraduate student of business administration or related studies, preferably in your last semester
- Self-motivated and driven individual with the ability to build and maintain relationships
- Excellent communication and interpersonal skills
- Strong decision-making skills
- Ability to work independently as well as in a team
- Availability for six months or longer and fluent in German and English

PRAKTIKUM IN LONDON



Skills to be acquired

- Essential recruitment skills
- First rate communication skills
- Cultural Understanding, empathy, time management and key traits for the recruitment process (e.g. examining and ascertaining a candidate's job fit)
- Managing schedules, time management, planning, multi-tasking and organisational skills
- Understanding and awareness of finance and other business functions across a wide range of industries
- Excellent planning and organisation
- Ability to influence others
- Well organised with a thorough approach
- Strong IT skills

Duration of the internship

Minimum 6 months

Office languages

English

Location

London

Financial support

760 Pounds + Bonus for placements

Office hours

Mon. – Fri., 9:15 am – 17:30 pm, 45 min lunch break