



## INFORMATION TECHNOLOGY INTERNSHIP

REF. NO. 1141

### About us

Established in 2003 and now in its 15th year of successful trading, VHR has offices in London, Manchester, Abu Dhabi & Prague, which serves a rapidly growing mix of national and international clients across the Aerospace & Aviation, F1 & Motorsport, Engineering & Defence and Marine industries. With a turnover approaching £35M and a multinational workforce of 70 staff, VHR requires an enthusiastic team player to join the organisation in a Information Technology Internship.

We are seeking an enthusiastic and eager IT Intern to join our Team in our Head office in London. In this role you will be the sole onsite IT Support Technician Assistant and will provide 1<sup>st</sup> and 2<sup>nd</sup> line support to our staff both across our global offices and working from home.

### Number of employees

75

### Tasks

- Assist Microsoft desktop troubleshooting and configuration for Windows, MS Office and Windows based printing
- Assist Android, Apple and Windows Mobile device support and configuration
- Support functionality maintenance of Windows Small Business Server 2008 R2
- Support functionality maintenance of MS Exchange Server 2010
- Support functionality maintenance of Citrix XenApps
- Contribute to staff consultation and solution providing in relation to IT related issues
- PC/ Laptop and email set-up for new staff
- Communication management of external IT support unit

In addition to the above, you will be required to assist in ad hoc duties as and when directed by management.

# PRAKTIKUM IN LONDON



## Skills needed

- Studying towards a degree where your course is relevant to the internship.
- They will be self-motivated, highly organized and attentive
- They will show willingness to assist with general business administration duties
- Fluency in English, both written and spoken, is required

## Duration of the internship

3-6 months

## Office languages

English

## Location

London

## Financial support

We offer allowance for travel and food expenses, accumulating up to £10 per working day.

## Office hours

Monday-Friday 9am-6pm, 1-hour lunch break