

**Position Title:** Deputy Manager  
**Department:** Bed & Breakfast/Hostel  
**Location:** London  
**Reporting to:** General Manager

Our client is a 100 bed hostel in London striving to offer its guests a homely atmosphere and a unique experience in hospitality.

Ideally, the candidate should:

- Have a real hands-on experience in managing a small or medium sized hostel or bed & breakfast
- Knowledge of Health and safety legislation and application
- Fluent in German and English with any other languages a distinct advantage
- A highly flexible person who would not hesitate to fill in/cover other staff roles if and when needed
- Be flexible enough, also to work on weekends, public and bank holidays etc.
- Be able to work in a team as well as on his/her own initiative, being innovative and intuitive

#### **Your responsibilities**

- Deputise for the Manager in his absence
- Work with the team, engaging and motivating them to work to deliver quality services to guests
- Ensure all events, activities in the diary run smoothly
- To maintain security and safety of the premises and the guests at all times
- To address any troubleshooting promptly and effectively and to even attend to minor repairs and redecorations if and when required
- To carry out Front Office/ Reservations and other duties when required, especially at odd hours etc.

#### **Your background**

- Ideally some experience in the hospitality or Travel Trade
- Passionate about delivering quality services and always willing to go the extra mile
- Excellent Customer services, organisational, time Management, communications skills

#### **Benefits include**

- A competitive salary commensurate with experience
- Accommodation and breakfast while on duty
- Opportunity to further develop key skills

Annual salary: £24,000

**Please send your application to: Anne Glende at [admin@praktikum-in-london.de](mailto:admin@praktikum-in-london.de)**