



CUSTOMER SERVICE INTERNSHIP

REF. No. 1024

About us

We are a full service printing company involved in digital/litho printing, promotional products, large format printing and t-shirt printing.

Tasks

- Customer service over email, phone and walk in
- Answering telephone calls
- Customer follow ups
- Generate Quote from our CRM system
- Printing and print finishing job
- File set up

Skills needed

- Excellent English communication skills, both written and verbal
- Experience in a customer service role
- Good verbal communication
- Excellent Multitasking
- Familiarity with graphic design software preferred
- Moderate skill in Photoshop and/or Illustrator preferred
- Flexibility
- Experience in similar role preferred

Skills to be acquired

Interested candidates will get opportunity to learn graphic design

Duration of the internship

3 - 6 months

PRAKTIKUM IN LONDON



Office languages

Enflish

Location

North West London