AUTHOR RECRUITMENT INTERNSHIP
REF. NO. 1238

About us
Soft skills are more critical than ever as organisations struggle to remain competitive, but they are often undervalued. We are determined to change this.

We are the world’s largest eBook publisher and we have made it our mission to help people realise better versions of themselves by giving students and business professionals access to bite-sized books that sharpen emotional, intellectual and business skills.

Our Corporate eLibrary is an online learning tool that helps companies promote soft skills, increase productivity and reduce training costs. It is now the most used eLibrary for employee effectiveness and our portfolio of happy clients includes names such as Siemens, Audi, Vodafone, The Ministry of Defence, Lufthansa and many more.

Number of employees
8

Tasks
- Research and identify potential authors, speakers and thought leaders online
- Contact potential authors and thought leaders online
- Arrange phone meetings for Editors according to their schedules
- Ad hoc projects as needed

Skills needed
- You love networking and you have experience with social media/professional networking sites
- Positive and professional approach
- Able to commit to a minimum of 3 months
- You maintain a strong sense of urgency, take initiative, and you’re full of energy
- Candidates must be fluent in English, ideally, they speak Dutch, French or German as well

<table>
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<tr>
<th>Skills to be acquired</th>
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<tbody>
<tr>
<td>Communication</td>
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<tr>
<td>Professional Networking</td>
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<tr>
<td>Research</td>
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<td>International experience</td>
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<td>Time Management</td>
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**Duration of the internship**

Minimum of 6 months, possibility of turning role into full-time hire

**Office languages**

English

**Location**

Copenhagen

**Financial support**

15k DK

**Office hours**

8.30-16.30 (lunch is 30 mins)