



## FRONT DESK MANAGER INTERNSHIP

REF. No. 1099

### About us

You are open towards others; have a welcoming and charismatic personality combined with a professional appearance and you are looking for an Internship in the hospitality field? Then apply today for this position as a front desk manager in a 5 Star Hotel and live one summer in Barcelona. Here you can experience the Spanish culture first hand while you improve your language skills and gain important experience within your work field.

The Hotel where you fulfil your internship is right in the centre of Barcelona. The 500 rooms are offered in the categories Comfort, Exclusive or Luxury. The guests can choose to dine à-la-carte or at a buffet. At night the Hotel spoils their guests at a terrace with live music and cocktails at the bar.

The guests can use the fully equipped gym, the spa area and a pool as well.

### Tasks

- Check in and check out
- Customer relation management
- Organize trips and rental cars
- Welcoming guests
- Confirm reservations
- Translation work
- Professional complaint management

### Skills needed

- Internship agreement from your University
- Advanced English and Spanish language skills
- MS Office knowledge
- Preferable if you study or work in the field of Tourism
- Reliable and motivated personality

### Duration of the internship

Min. 3 months

# PRAKTIKUM IN LONDON



## Office languages

English

## Location

Barcelona

## Financial support

none

## Office hours

Full time (40h/week)