

# PRAKTIKUM IN LONDON



## SALES INTERNSHIP

REF. No. 1029

### About us

We are a full service printing company involved in digital/litho printing, promotional products, large format printing and t-shirt printing.

### Tasks

- Contact existing and new customers for more orders
- Generate Quote and process orders
- Outdoor Marketing
- Telephone Marketing
- Assisting Manager in achieving sales
- Customer service
- Follow up with customers
- Any other ad-hoc tasks

### Skills needed

- Excellent communication skills
- Excellent written and spoken English
- Very confident over the phone
- Excellent computer and administration skills
- Ability to work alone and as part of a team
- 'Can do' attitude
- Well presented
- Highly organized
- Willing to learn

### Duration of the internship

3 – 6 months

### Office languages

English

### Location

London